

Division of Water – Policies and Procedures Manual Standard Policies and Procedures	
Policy Number – AUB-01-02	Revision Number: 6
Subject Fire Hydrant Installation and Use	Effective Date: 07-01-2022
	Superintendent Approval:
	General Manager Approval:

1.0 PURPOSE AND SCOPE

The purpose of this policy is to outline steps and procedures in the installation and use of fire hydrants physically connected to the Athens Utilities Board (AUB) Water Distribution System. This policy applies to all current and potential water accounts serviced by the Athens Utilities Board.

2.0 REFERENCES

(1) Athens Utilities Board Division of Water, Policies and Procedures Manual

3.0 GENERAL

In the event of a fire, the hydrant nearest the fire may be used without AUB personnel being present. The McMinn County E-911 Communications Center shall notify AUB of any fire within the AUB service area. In the event of a fire, the AUB representative on-site will keep a rough estimate of the amount of water used. If an AUB representative is not on site, the fire department should keep an account of the times the tanker is filled and report this usage to AUB on the next business day. This information will not be used for billing, water used for fire fighting is not billed. This information is used only for water loss accounting purposes.

Any exceptions to this policy will be made at the sole discretion of AUB’s local control authority.

4.0 DEFINITIONS

AUB – means the Athens Utilities Board and its duly authorized employees, agents, and representatives

Board – means the Chairman and all Commissioners but does not include any employees

Local Control Authority – Superintendent of Water and Wastewater or duly authorized representative

Main – designated as the water lines of AUB of all sizes, with service connections excluded, laid in or on the public streets or highways or on right-of-ways whether covered by easement or permission acquired by AUB for the installation of AUB’s water lines on private property

Service Connection – Shall mean the tap of the main and that portion of the line extending from the tap of the main to and including the meter and meter installation in those installations where the meter is set at or near the property line on the street, highway, or right-of-way on which the main is located. For meters located elsewhere on private property, the service connection is

considered to extend from only the tap of the main to the property line, plus the meter and meter installation.

5.0 PROCEDURES/POLICY

5.1 Placement of Hydrants

Fire hydrants will be placed only where adequate fire flow is available based upon engineering design and payment of the required fee.

All costs for the installation or for moving a hydrant is the responsibility of the entity making the request. Under no circumstances is AUB required to provide fire protection to the customer in question.

5.2 Use of Hydrants

No one, including emergency personnel, has the authority to use a hydrant for any other purpose than fire fighting without first contacting AUB for approval. Use of hydrants cause water quality and pressure problems; therefore, hydrants shall not be used except in the case of a fire. The water contained in these hydrants is not free and costs AUB to produce; therefore, to be fair to all AUB customers, water used for any purpose other than fighting fires must be charged. The following procedure shall be followed:

1. The homeowner or end user shall provide a receipt for the water or a deposit slip from AUB to the hauler prior to any water being hauled. The fee for this service is included in the Rates/Fees section of the Athens Utilities Board's policies. Water use is based on the meter reading at the hydrant and billed at the current rate for use greater than 5,000 gallons.
2. The hauler shall contact AUB and give the name of the homeowner/end user and when the water will be needed.
3. AUB personnel will verify the payment/deposit and will notify the hauler to proceed to the hydrant located at the North Mouse Creek Wastewater Treatment Plant where there is a meter and connection. If there are extenuating circumstances making it impractical to use this hydrant, AUB personnel will advise which hydrants may be used and will set a hydrant meter prior to use.
4. The hauler can then proceed.

This service as described above is provided by AUB during operational hours. If these services are required after hours, an additional \$50.00 charge per call-out is assessed