

Division of Wastewater – Policies and Procedures Manual	
Standard Policies and Procedures	
Policy Number – AUB-02-03a	Revision Number: 0
Subject Flat Rate Wastewater Billing	Effective Date: 1/1/2016
	Superintendent Approval:
	General Manager Approval:

1.0 PURPOSE

The purpose of this policy is to outline the policies and procedures of Athens Utilities Board (AUB) for billing a wastewater account a flat monthly fee.

2.0 SCOPE

This policy applies to all wastewater accounts serviced by AUB.

3.0 REFERENCES

(1) Athens Municipal Code Title 18 Water and Sewers

4.0 GENERAL

AUB's residential wastewater billing is calculated based on potable water consumption, as measured by AUB's water meters. There may be occasions where wastewater service is provided by AUB in areas where either, (1) a customer's potable water is provided by a private water source such as a well or spring, or (2) water service is provided by another entity.

This policy outlines the procedure AUB will use when an AUB meter reading is not available to calculate a wastewater bill.

5.0 DEFINITIONS

AUB – the Athens Utilities Board, and its duly authorized employees, agents, and representatives
Board – the Chairman and all Commissioners but does not include any employees

Local Control Authority – Superintendent of Water and Wastewater or duly authorized representative

Customer – any person discharging wastes to AUB's Wastewater Collection System and wastewater treatment facilities

6.0 POLICY/PROCEDURES

Where AUB has a residential wastewater customer whose monthly bill cannot be calculated using the reading from an AUB water meter, the bill will be based on the current user availability fee plus the current rate for 4,000 gallons of discharge and levied as a 'flat rate' and contained in AUB's most current schedule of rates and fees.

If potable water is provided by a neighboring water authority's meter and the reading can be readily attained by AUB, then the meter reading may be used instead to calculate the customer's wastewater bill.