Division of Gas – Policies and Procedures Manual	
Standard Policies and Procedures	
Policy Number – AUB-03-03	Revision Number: 4
Subject	Effective Date: 10-01-2009
Gas Rate Schedule	Superintendent Approval:
	General Manager Approval:

1.0 PURPOSE

The purpose of this policy is to outline the Athens Utilities Board (AUB) Natural Gas Distribution System established gas rates.

2.0 SCOPE

This policy applies to all gas accounts serviced by the AUB.

3.0 REFERENCES

(1) Athens Utilities Board Division of Gas, rate schedules

4.0 GENERAL

Residential, commercial and industrial single use accounts are subject to the gas use rates as defined in *Section 6.0* of this Policy.

5.0 DEFINITIONS

AUB – means the Athens Utilities Board, and its duly authorized employees, agents, and representatives **Board** – means the Chairman and all Commissioners but does not include any employees

BTUH – The measurement of heat value of natural gas as defined by the British Thermal Unit per Hour **Customer** – Any person, business, or other entity that receives natural gas service from Athens Utilities Board, Division of Natural Gas

Division – The Athens Utilities Board, Division of Gas

Installer – A bonded gas fitter as on file with AUB

Local Control Authority – Superintendent of Gas or duly authorized representative

Service Connection – Shall mean the tap of the main and that portion of the line extending from the tap of the main to and including the meter and meter installation.

6.0 POLICY/PROCEDURES

6.1 Statement of Rate

The Board establishes rates and may change from time to time in order to meet the needs of the Division. See AUB Schedule of Rates and Fees.

Gross Rate:

The net rates listed in the AUB Schedule of Rates and Fees will apply if payment is made on or before due date shown on bill. The gross rate (net rate plus 5%) will apply if paid at a later date.

Policies and Procedures

All service under these schedules is subject to the policies and procedures, as amended, of Athens Utilities Board, Division of Gas.

Single-Point Delivery

The above rates are based upon supply of service to the customer's premises through a single delivery and metering point, and at a single pressure. Separate supply for the same customer at other points of consumption, or at different pressures, shall be separately metered and billed.

Supply Curtailment

AUB is subject to supply curtailment invoked by its supplier, in accordance with orders from the various governmental agencies having jurisdiction over natural gas supply. AUB will curtail service under this rate as required depending on available supplies and governmental orders.

Special contract rates may be negotiated to cover nonstandard service including but not limited to natural gas transportation, special emergency purchases, propane air conversion and propane transportation. Special contracts will be specified in nature and on an individual basis depending on special customer requirements and available supplies.

Contract Requirements

Customers obtaining natural gas service under rate schedule 62A will be required to execute written contracts for a period of not less than two years. Contracts for other service rates may be initiated at the discretion of the AUB Local Control Authority.